

## Parent / Guardian Information & Agreements for Youth Programs Form pg 2/2

### MISSION

Genoveva Chavez Community Center's Youth Programs provide an opportunity for kids to experience a wide range of activities supervised by a caring and supportive staff. Programs are FESTIVE because we ensure that activities are Fun, Educational & Safe. In order for us to create and maintain a festive atmosphere for the children, parents and staff members everyone needs to adhere to certain rules and regulations.

### PARENTAL AGREEMENT

I, as the legal guardian, of the registered child(ren) do hereby agree to release, hold harmless and forever give up any claim against the City of Santa Fe that may arise in the future for damage on account of bodily injury or property damage in any manner out of participation in the GCCC Youth Programs. I understand that by signing this form, I have waived my legal right to attempt to hold the City responsible, and I fully understand when providing my signature on the registration forms that I waived such rights, I have read and acknowledge all conditions as set forth in this document.

Operating hours vary with each program, please check printed times for each program. For liability purposes, parents are not to drop off children prior to the start time and **MUST** pick up children by the end time for each program. A warning will be issued immediately upon the first violation of an early drop off or a late pick up, a limited suspension will be issued upon the second violation and termination from the programs will occur in the event of a third violation.

If anyone other than the parents will be picking up your child, you must provide written authorization and the name of the individual(s). Children will not be allowed to leave their group or the GCCC grounds by themselves and will be subject to suspension or expulsion from the program should they leave without formal authorization. Permission slips must be signed for all children attending field trips.

The City of Santa Fe is not responsible for loss, theft or damage to child's personal property or possessions. Parent agrees to label all of the child's items that are brought to the GCCC. Personal games, toys, electronics, and valuables must not be brought to the GCCC.

Children, who become ill with any contagious condition, will not be allowed to attend programs while contagious. Parents will be required to pick up children who become ill during a program. GCCC staff members are prohibited from administering any medications to children; this is solely the responsibility of parents. Medications sent to with children must be clearly labeled and safely contained.

Photographs, video and/or general information may be published or used by any of the media or mass communication (including newspaper, magazines, television, internet, pamphlets, etc.).

### CHILD PARTICIPANT RULES & REGULATIONS

**The following is a list of unacceptable attitudes and behaviors that will not be tolerated. Verbal warnings and disciplinary actions will be used with children who chose to display unacceptable attitudes and behaviors. When unacceptable behavior continues the child will be subject to dismissal, suspension and/or permanent expulsion depending on the severity of the conduct and violation.**

- Physical and/or verbal threats and hostilities toward another, fighting, abusive language and/or racial teasing.
- Damage to City and/or GCCC supplies, equipment and/or property. Damages will be assessed to the parents/legal guardians.
- Drugs, tobacco, and/or alcohol on or around the site. Anyone under the influence of alcohol, tobacco, and/or drugs.
- Engaging in any activity that could endanger the health and safety of your child and/or others.
- Disrespectful acts toward staff.
- Weapons of any kind and/or fireworks.
- Eating or drinking anything other than water on transportation vans or buses.
- Bringing personal games, toys, valuables, or excess money to the GCCC Youth Programs.
- Leaving the site or designated group at any time during the youth program with anyone other than those people on the sign out list, without additional signed permission from parent/guardian.
- **Children who do any of the above actions will be subject to immediate dismissal, suspension, and/or termination.**

### ABSENCE/WITHDRAWAL INFORMATION

**The GCCC Staff reserve the right to dismiss, suspend and/or permanently expulse any child whose influence and conduct become in any way detrimental to the best interests of other members of the youth programs. The GCCC WILL MAKE NO REFUNDS FOR CHILDREN DISMISSED FOR DISCIPLINARY REASONS.** The GCCC will make no tuition deductions for absences, for withdrawals before the end of the session, or for late arrivals. Only with a signed Doctor's record for absences incurred will a pro-rated credit be issued.

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PARENT/GUARDIAN PRINT FULL NAME

SIGNATURE

AND DATE

City of Santa Fe Recreation Division  
Genoveva Chavez Community Center

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**PARENT / GUARDIAN INFORMATION**

PLEASE provide email addresses! The majority of routine communication is via email.  
PLEASE read and sign the reverse side of this form stating your agreement to the Youth Programs' Rules.  
PLEASE read, complete and sign one Medical History & Emergency Contact Form for each child.

**Name(s) of child(ren) you are enrolling:** \_\_\_\_\_

How did you hear about the GCCC Youth Programs? \_\_\_\_\_

Why did you choose the GCCC Youth Programs? \_\_\_\_\_

Has your child or children previously attend Youth Programs at the GCCC? \_\_\_\_\_ If yes, please list:  
\_\_\_\_\_

**MOTHER:** \_\_\_\_\_ **Is this parent a legal guardian? YES NO**

Mother's Mailing Address: \_\_\_\_\_  
Street Address City State Zip

Mother's Email Address: \_\_\_\_\_

Mother's Phone Numbers: Cell/Pager: \_\_\_\_\_ Work: \_\_\_\_\_ Home: \_\_\_\_\_

**FATHER:** \_\_\_\_\_ **Is this parent a legal guardian? YES NO**

Father's Mailing Address: \_\_\_\_\_  
Street Address City State Zip

Father's Email Address: \_\_\_\_\_

Father's Phone Numbers: Cell/Pager: \_\_\_\_\_ Work: \_\_\_\_\_ Home: \_\_\_\_\_

**LEGAL GARDIAN (if different from above)**

Legal Guardian's Name: \_\_\_\_\_

Guardian's Mailing Address: \_\_\_\_\_  
Street Address City State Zip

Guardian's Email Address: \_\_\_\_\_

Guardian's Phone Numbers: Cell/Pager: \_\_\_\_\_ Work: \_\_\_\_\_ Home: \_\_\_\_\_

**CUSTODY ISSUES**  
Please call the GCCC and notify a director of any pertinent custody information you may have. We understand that this can be a sensitive subject, however it is important for the safety of your child.